

Date : 10 November 2014
REF : UCLG-MEWA/2014/742
Subject: Invitation to the UCLG-MEWA Executive Bureau and Council Joint Meeting

Distinguished UCLG-MEWA Member,

We are pleased to invite you, on behalf of United Cities and Local Governments Middle East and West Asia Section (UCLG-MEWA) and Adana Metropolitan Municipality, to the **UCLG-MEWA Executive Bureau and Council Joint Meeting**; and the **Smart Cities and Innovation Summit**, which will be held on 19-20 December, 2014, in Adana, Turkey. The event will be hosted by Adana Metropolitan Municipality and supported by the Union of Municipalities of Turkey (UMT).


Our members who would like to make a presentation in the **Smart Cities and Innovation Summit**, are kindly requested to inform us by **01 December, 2014**, the latest, and to send their presentations to the UCLG-MEWA Secretariat General by **08 December 2014**, the latest.

With regards to the UCLG-MEWA Executive Bureau and Council Joint Meeting; and the Smart Cities and Innovation Summit, please find attached the draft program, draft agenda, participation form and presentation request form. Adana Metropolitan Municipality will provide boarding accommodation and airport-hotel transportation for 2 participants from each UCLG-MEWA member organization. We kindly ask our distinguished members to inform the contact persons below, regarding their participation by **24th of November 2014**, the latest.

I hope to have you with us at the Executive Bureau and Council Joint Meeting; and the Smart Cities and Innovation Summit, which we believe will serve the aims of UCLG-MEWA, to establish new cooperation initiatives, to increase the role of local governments in solving our regional problems.

Kind Regards,


Mehmet DUMAN
UCLG-MEWA Secretary General


Hüseyin SÖZLÜ
Mayor of Adana
UCLG-MEWA Executive Bureau Member
UCLG-MEWA Council Member

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Attachments:

- 1- Draft Program
- 2- Draft Agenda
- 3- Participation Form
- 4- Presentation Request Form